

Fife Inter Agency GIRFEC & Child Protection Training

01 April 2018 - 31 March 2019



The Inter Agency GIRFEC & Child Protection Training Programme for 2018 – 2019 has been developed in line with the National Framework for Child Protection Learning and Development. This programme is subject to change and any new dates or courses will be added to our website www.fifechildprotection.org.uk

Fife Child Protection Committee continues to deliver inter agency GIRFEC and Child Protection training free of charge, however, non-attendance is an ongoing issue. **If the person booked is no longer able to attend please contact Business Support** as soon as possible to provide details of a replacement or to cancel the place **at least 3 working days prior to training**. This allows the place to be offered to someone else on the waiting list. **To ensure sessions retain their inter agency remit, places may be limited to avoid over representation of one service or agency at individual sessions.**

Applying for a place:

- **Fife Council Employees** should book their places via the Corporate Learning Management System (CLMS) for all inter agency GIRFEC and Child Protection courses. Courses start with the prefix 'CPC (multi agency)'.
- **Non-Fife Council applicants and other partner agencies** should book using the [online booking form](#) on our [web page](#).

If you require help or further information please **contact Business Support** on 01592 583292 or by email at CPD.enquiries@fife.gov.uk

Although you will receive an e-mail confirming receipt of your application this does not guarantee a place. A separate email will be sent confirming you have been allocated a place and notifying you of the allocated classroom.

If you can no longer attend and no replacement can be sent in your place:

Cancellations should be made as soon as possible. Fife Council employees can cancel directly through CLMS. Non-Fife Council applicants should **contact Business Support**.

All applicants

Unless stated otherwise, all our training courses are in the School of Nursing and Health Sciences, Forth Avenue, Kirkcaldy KY2 5YS. There is no reception at the college and you should go straight to your allocated classroom where a register will be taken by the tutor. All classrooms are on the first floor of the college. **No catering is provided** but there is a facility at the college to purchase hot and cold snacks and drinks (cash only). There is also a microwave available if required.

Fife Inter Agency GIRFEC & Child Protection Training

01 April 2018 - 31 March 2019



This Training calendar should be read in conjunction with the Scottish Government [National Framework for Child Protection Learning and Development in Scotland 2012](#) which outlines the competences/knowledge/skills required in the three workforce categories referred to in this calendar. In addition, single agency training calendars should be considered by applicants. It is recognised that applicants' needs will vary and as such they will wish to consider training opportunities out with the workforce category that they may sit in. For example applicants from the General Contact Workforce can take up training in the Specific Contact Workforce list and vice versa.

All Contact Workforce Groups: E-learning

The e-learning courses below are available for all contact workforce groups.

[SafetyNet E-learning](#) (online course)

[Protecting Children in Scotland E-learning](#) (online course)

Introduction to GIRFEC and Child Protection (Refresher) (online course)

The 'General Contact' Workforce

Those who as part of their job are likely to come into contact with children, young people and other family members. The frequency of contact will vary, but these workers will not usually be involved in any in-depth personal work with children. However, these workers need to have confidence and awareness to recognise when a child or young person may be in need of support or protection, and how to respond.

General Contact Workforce Training Courses

[An Introduction to GIRFEC and Child Protection](#) (1 day course)

[GIRFEC: Roles and Responsibilities across the Wellbeing Pathway](#) (1 day course)

[Neglect. What are we talking about?](#) (1 day course)

[Children's Rights](#) (half day course)

The 'Specific Contact' Workforce

Those who carry out direct work with children, young people or other family members; and/or form more in-depth relationships with them; and/or provide specific services to them. These workers may carry out regular work with a child, young person or adult (although this will not always be the case). Contact may take place in the home or other setting (eg an office, school, community setting etc). It may involve one to one work, or work in a group. These workers may be asked to contribute to the risk assessment and risk management process and may be involved in providing ongoing support to some children, young people and family members. These workers require the competences, knowledge and skills associated with the general contact workforce, and some additional competences, knowledge and skills to reflect the nature of their involvement with children, young people and their families. This could include those acting as the Named Person or Lead Professional.

Specific Contact Workforce Courses

Workers should have completed courses for general workforce and/or be able to evidence the competences/knowledge/skills required within this category.

[An Introduction to GIRFEC and Child Protection](#) (1 day course)

[GIRFEC: Roles and Responsibilities across the Wellbeing Pathway](#) (1 day course)

[Neglect. What are we talking about?](#) (1 day course)

[Children's Rights](#) (1/2 day course)

[An Introduction to the Child Protection Case Conference](#) (1 day course)

[Working Together to Safeguard Children](#) (2 day Course)

[Domestic Abuse and Children's Safety \(Safe & Together Model\)](#) (1 day course)

[Identifying and Responding to Child Sexual Exploitation](#) (1 day course)

[Child Protection and Disability](#) (1/2 day course)

[CAPSM \(Children Affected by Parental Substance Misuse\)](#) (1 day course)

[Child Protection Awareness for Childminders](#) (1/2 day course)

The 'Intensive Contact' Workforce

Those who have a specific designated responsibility for child protection issues as part of their role (eg where this is linked to their post, or where they are the Named Person or Lead Professional and/or those working with complex cases e.g. providing particular forms of support relating directly to child protection). These workers require the competences, knowledge and skills associated with the general and specific contact workforces, but need additional competences, knowledge and skills to carry out their tasks.

Workers should have completed courses for general and specific workforce and/or be able to evidence the competences/knowledge/skills required within this category.

Training at this level will be generally be available through single agencies so please refer to service specific training opportunities. No inter agency courses are currently available.

An Introduction to GIRFEC and Child Protection (9.30 am – 3.30 pm)**Venue - School of Nursing and Health Sciences, Kirkcaldy**Book via CLMS (Fife Council) or for non-Fife Council complete the [online booking form](#)Business Support can be contacted at 01592 583292 or by email at CPD.enquiries@fife.gov.uk**Aim**

Participants will gain an awareness of issues which might give rise to concerns for children and what they and others can do about it.

Objectives

- Participants are aware of the main features of the 'Getting it Right' approach (GIRFEC).
- Participants understand the range of issues which might signify concerns for a child, including abuse.
- Participants know what to do about concerns for children in terms of GIRFEC and Child Protection processes.
- Participants have an understanding of the current guidance and processes which operate in terms of child welfare within Fife.

Learning Outcomes – on completion of this training participants should be able to:

- Identify a range of situations which might give rise to a concern including abuse
- Demonstrate what to do when aware of a concern for a child
- Define the roles, responsibilities and thresholds of key agencies in child welfare and protection
- Explain how the GIRFEC approach can be used to effect early support for children and families

Target Group

For all staff in the public, private and voluntary sectors, including those who have direct, indirect and/or occasional working contact with children, young people and families. It is also relevant to those working in adult services where there is a likelihood that their client base interacts with children.

Thursday 26th April 2018**Wednesday 23rd May 2018****Monday 25th June 2018****Thursday 30th August 2018****Monday 24th September 2018****Thursday 25th October 2018****Wednesday 7th November 2018****Monday 3rd December 2018****Friday 18th January 2019****Tuesday 12th February 2019****Monday 11th March 2019****Wednesday 20th March 2019**

**GIRFEC: Roles and Responsibilities across the Wellbeing Pathway
(9.30 am – 3.30 pm)**

Venue - School of Nursing and Health Sciences, Kirkcaldy

Book via CLMS (Fife Council) or for non-Fife Council complete the [online booking form](#)

Business Support can be contacted at 01592 583292 or by email at CPD.enquiries@fife.gov.uk

Aim

To improve participant's knowledge and understanding of the different roles and responsibilities across the Child's Wellbeing Pathway.

Learning Outcomes – on completion of this training participants should be able to:

- Understand the role of the Named Person
- Understand the role of the Lead Professional
- Understand your responsibilities, including:
 - Sharing information
 - Providing a Wellbeing Assessment
 - Contributing to a measureable Child's Plan

Target Group

This is multi-agency training for staff working with children, young people and/or their families.

Wednesday 2nd May 2018

Thursday 15th November 2018

Monday 27th August 2018

Tuesday 29th January 2019

Wednesday 26th September 2018

Thursday 14th March 2019

Neglect. What are we talking about? (9.30 am – 3.30 pm)

Venue - School of Nursing and Health Sciences, Kirkcaldy

Book via CLMS (Fife Council) or for non-Fife Council complete the [online booking form](#)

Business Support can be contacted at 01592 583292 or by email at CPD.enquiries@fife.gov.uk

Aim

To enable practitioners to better understand the impact of neglect on children and what options for engagement are likely to lead to more positive outcomes.

Learning Outcomes – on completion of this training participants should be able to:

- Define the various types of neglect and the implications for child development
- Explain the various factors which may impact on the parent's ability to meet their child's needs
- Identify the difficulties for effective engagement in neglect situations and how these might be overcome via effective assessments and analysis
- Explain how early identification and coordinated intervention using GIRFEC can lead to positive outcomes for children who experience neglect.

Target Group

This is a one day introductory course aimed at all practitioners in the general or specific workforce category who would be interested in exploring neglect and how it might impact on a child's development and wellbeing.

Tuesday 24th April 2018

Friday 22nd June 2018

Wednesday 12th September 2018

Monday 5th November 2018

Wednesday 16th January 2019

Thursday 21st February 2019

Children's Rights (9.30 am – 12.30 pm)

Venue - School of Nursing and Health Sciences, Kirkcaldy

Book via CLMS (Fife Council) or for non-Fife Council complete the [online booking form](#)

Business Support can be contacted at 01592 583292 or by email at CPD.enquiries@fife.gov.uk

Aim and Objectives

To raise awareness of the key issues in relation to the rights of children in child protection, how they can exercise their rights and the responsibility of adults to uphold those rights.

Learning Outcomes - on completion of this training participants should be able to:

- Have an understanding of Children's Rights in child protection work
- Be aware of the broader context of Children's Rights work
- Have explored a range of attitudes in relation to this issue
- Be aware of their responsibilities to uphold Children's Rights
- Be able to support children in exercising their rights

Target Group

All frontline staff and managers who work with children and families in the public, private and voluntary sectors including health, education, social work, police, housing, community services and the voluntary sector.

Tuesday 4th September 2018

Tuesday 12th February 2019

Specific Contact Workforce

Introduction to the Child Protection Case Conference (9.30 am – 3.00 pm) Venue - School of Nursing and Health Sciences, Kirkcaldy

Book via CLMS (Fife Council) or for non-Fife Council complete the [online booking form](#)

Business Support can be contacted at 01592 583292 or by email at CPD.enquiries@fife.gov.uk

Aim

The aim of this training is to introduce participants to the purpose and function of the Child Protection Case Conference.

Objectives

- To consolidate participants' understanding of the role and function of the Case Conference
- To allow them to consider their own role and contribution to the Case Conference
- To inform about how information is assessed within the Case Conference
- To inform about how decisions are reached within the Case Conference

Learning Outcomes - on completion of this training participants should be able to:

- Participants will have a better understanding of the purpose and function of the Case Conference and have a clear understanding of the expectations associated with their role
- Participants should feel more confident in applying their knowledge and skills while attending and participating in a Child Protection Case Conference

Target Group

All frontline staff and managers in the public, private and voluntary sectors including health, education, social work, police, housing, community services and the voluntary sector who may be invited to attend a Child Protection Case Conference.

PLEASE NOTE THIS COURSE IS NOW A FULL DAY (3 pm finish)

Thursday 31st May 2018

Tuesday 18th September 2018

Thursday 28th March 2019

Specific Contact Workforce

Working Together to Safeguard Children (2 days: 9.30 am – 3.30 pm)

Venue - School of Nursing and Health Sciences, Kirkcaldy

Book via CLMS (Fife Council) or for non-Fife Council complete the [online booking form](#)

Business Support can be contacted at 01592 583292 or by email at CPD.enquiries@fife.gov.uk

This course considers some of the major learning points which have arisen from child death inquiries and serious case reviews. The factors identified will be discussed in the context of assessing a child's situation and how these may influence decision making when interacting with other professionals, children and parents. Throughout the course, a focus remains on the current implementation of the 'Getting it Right' agenda (GIRFEC).

Aim

To improve effective individual and partnership working to protect children and young people in Fife.

Objectives

- To explore key themes raised during child death inquiries and significant case reviews.
- To increase awareness of the implication of these key themes on practice.
- To stimulate effective cooperation by increasing awareness of the Fife Child Wellbeing Pathway and how this relates to both GIRFEC and the Child Protection approaches.

Learning Outcomes – On completion of the course participants will be able to:-

- Understand the CPC's key themes and their impact on practice
 - Child at the Centre
 - Relationships
 - Assessment and Planning
 - Information Sharing and Communication
 - Early Intervention
 - Professional Support and Oversight
- Develop an effective single agency assessment and chronology

Target Group

Participants should already have some knowledge of child protection and GIRFEC from prior single or inter agency training before attending this course. For all frontline staff and managers in the public, private and voluntary sectors; including those who have direct, indirect and/or occasional working contact with children, young people and families. It is also relevant to those working in adult services where there is a likelihood that their client base interacts with children.

Wednesday 18th & Thursday 19th April 2018

Monday 14th & Tuesday 15th May 2018

Thursday 7th & Friday 8th June 2018

Wednesday 22nd & Thursday 23rd August 2018

Monday 3rd & Tuesday 4th September 2018

Tuesday 2nd & Wednesday 3rd October 2018

Thursday 1st & Friday 2nd November 2018

Tuesday 27th & Wednesday 28th November 2018

Wednesday 23rd & Thursday 24th January 2019

Monday 4th & Tuesday 5th February 2019

Tuesday 26th & Wednesday 27th February 2019

Thursday 7th & Friday 8th March 2019

Specific Contact Workforce

Domestic Abuse and Children's Safety (Safe & Together Model) (9.30 am – 4.30 pm)

For dates/venue and to book a place on this course, Fife Council employees should refer to CLMS (course code SW4470) and non-Fife Council should email fvawp@fife.gov.uk

Safe and Together is an evidence based model which focuses on harm to children and supports the non-abusing parent in cases of domestic abuse. This child centred model identifies harm to children, as well as protective and resilience factors. It looks at the facts of the case including behavioral patterns of the perpetrator, protective efforts of the non-abusing parent and how these interrelate, and looks specifically at the adverse impact on the children. It is designed to support and enhance practice and will be used alongside existing child protection guidelines and GIRFEC obligations.

Aim

The aim of this course is for participants to develop a greater awareness and understanding of the nature and scope of domestic abuse, its impact and consequences and its intersections with child safety, wellbeing and protection through the Safe & Together approach.

Learning Outcomes

By the end of the training participants will be have

- an understanding of the dynamics and impact of domestic abuse on mothers and children
- demonstrate awareness of the links between domestic abuse, child welfare and protection
- understand the Safe and Together approach to domestic abuse

Target Group

This course is aimed at practitioners working with children who are experiencing domestic abuse. It is suitable for practitioners who work with children, young people, vulnerable people, victims/survivors of abuse and perpetrators.

For dates Fife Council employees should refer to CLMS (course code SW4470) and non-Fife Council staff and volunteers should email fvawp@fife.gov.uk

Specific Contact Workforce

Identifying and Responding to Child Sexual Exploitation (9.30 am – 4.15 pm) Venue - School of Nursing and Health Sciences, Kirkcaldy

Book via CLMS (Fife Council) or for non-Fife Council complete the [online booking form](#)

Business Support can be contacted at 01592 583292 or by email at CPD.enquiries@fife.gov.uk

Child Sexual Exploitation (CSE) is an increasingly high profile issue that affects children and young people of all backgrounds and from all communities, right across the UK. Children and young people can experience CSE at any age, including those over 16. Children are most vulnerable to sexual exploitation between the ages of 13 and 15, but younger victims are being targeted all the time.

PLEASE NOTE ALTHOUGH THIS MULTI-AGENCY TRAINING MAKES USE OF THE BARNARDOS MATERIALS, SOME OF WHICH MAY ALSO BE USED IN SINGLE AGENCY TRAINING ON CSE WITHIN NHS, POLICE, SOCIAL WORK AND EDUCATION, IT IS A FULL DAY AND OFFERS MULTI-AGENCY PERSPECTIVES.

Aim

To raise awareness of how children and young people become involved in Child Sexual Exploitation (CSE), the impact of their involvement and how practitioners can respond to protect and support children and young people affected by sexual exploitation.

Learning Outcomes

Participants will be able to

- explain the key terminology and definitions in relation to CSE
- identify and describe the key vulnerability factors, risk indicators and spectrum of experiences in relation to CSE
- begin developing strategies to increase confidence in direct work with children and young people regarding CSE
- recognise the importance of information sharing and multi-agency partnership in responding to children and young people

Target Group

All frontline staff and managers in the public, private and voluntary sectors including health, social work, education, police, housing, community services and the voluntary sector.

Friday 4th May 2018

Friday 1st February 2019

Thursday 20th September 2018

Specific Contact Workforce

Child Protection and Disability (9.30 am – 1.00 pm)

Venue - School of Nursing and Health Sciences, Kirkcaldy

Book via CLMS (Fife Council) or for non-Fife Council complete the [online booking form](#)

Business Support can be contacted at 01592 583292 or by email at CPD.enquiries@fife.gov.uk

Aim

To increase participants knowledge and understanding of child protection in relation to children and young people who have a disability.

Learning Outcomes

Participants will be able to

- Explain what lies behind the apparent under-reporting of abuse of disabled children
- Describe the risks to disabled children and the abuse they may suffer
- Determine ways that professional practice could be improved

Target Group

All frontline staff and managers in the public, private and voluntary sectors including health, social work, education, police, housing, community services and the voluntary sector.

Thursday 10th May 2018

Wednesday 21st November 2018

Friday 14th September 2018

Thursday 21st March 2019

Specific Contact Workforce

CAPSM (Children Affected by Parental Substance Misuse) (9.30 am – 3.30 pm)
Venue - School of Nursing and Health Sciences, Kirkcaldy

Book via CLMS (Fife Council) or for non-Fife Council complete the [online booking form](#)

Business Support can be contacted at 01592 583292 or by email at CPD.enquiries@fife.gov.uk

Aim

To increase participants knowledge and understanding of child protection in relation to parental substance misuse.

Learning Outcomes

Participants will be able to

- I understand different personal and professional values and how this may impact on practice
- I can recognise the potential and actual impact of parental substance misuse on children
- I understand the reasons why appropriate information sharing is essential at an intra and inter-agency level
- I understand the recovery journey and what that might mean for the child

Target Group

All frontline staff and managers in the public, private and voluntary sectors including health, social work, education, police, housing, community services and the voluntary sector.

Wednesday 6th June 2018

Wednesday 14th November 2018

Specific Contact Workforce

Child Protection Awareness for Childminders

Venue - Central, East and West Fife

Book via the [online booking form](#)

Business Support can be contacted at 01592 583292 or by email at CPD.enquiries@fife.gov.uk

Aim

The aim of this course is to increase childminders confidence and awareness of child protection and early intervention.

Learning Outcomes

By the end of this course participants will be able to

- Recognise the signs that a child may be at risk of harm
- Know how to respond when they have concerns that a child may be at risk of harm
- Be able to maintain records to support keeping children safe and protected from harm
- Understand their own role and the role of key services; Police, Social Work, NHS and Education

Target Group

These sessions are **specifically for childminders in Fife**. These sessions are **not** open to anyone else.

Saturday 12th May 2018

**School of Nursing and Health Science,
Kirkcaldy (9.30 am to 1.00 pm)**

Tuesday 13th November 2018

**Bell Baxter High School,
Cupar (7.00 pm – 9.30 pm)**

Wednesday 27th June 2018

**Dunfermline High School,
Dunfermline (7.00 pm – 9.30 pm)**

Saturday 23rd February 2019

**School of Nursing and Health Science,
Kirkcaldy (9.30 am to 1.00 pm)**

All Contact Workforce Groups: E-learning

Protecting Children in Scotland E-learning

This online course has 4 modules:

1. An introduction to Child Protection
2. Recognising Child Abuse and Neglect
3. Child Protection in Practice
4. The Child Protection Process

All 4 modules should be completed. NO booking required.

This online course is open to staff both within and external to Fife Council. Access to this is through the Social Work Services: Workforce Planning and Development Portal. Please follow the steps below:

1. Open the website <http://socialwork.fife.gov.uk/>
2. Click on the icon 'Multi Agency Resources'
3. Click on the link 'Protecting Children in Scotland E-learning' (you may be asked to agree to an internet netiquette)

FOR Fife Council Employees:

4. Click on the link 'here' NOT the picture icon – this will redirect you to Learning Nexus and you should login using your Fife Council E-learning details (payroll number and password)
5. You will then have the option to complete the course with or without audio.
6. You need to complete all 4 modules and the Final Assessment. Please keep a print out of the page with your Final Assessment results as evidence of completion.

FOR Non-Fife Council Employees

4. Click on the 'Protecting Children in Scotland E-learning' picture icon
5. You will then have the option to complete the course with or without audio
6. Check the button for 'normal' mode is selected, before clicking on 'Enter'
7. Once you have completed the 4 modules and the Final Assessment, print or save a screenshot of the page with your results as evidence of completing this course. You must complete the course in one sitting as progress will not be saved.

No booking is required for this course and no certificate is issued.

All Contact Workforce Groups: E-learning

SafetyNet E-learning

This SafetyNet E-learning module is aimed at practitioners working with children and young people. The short e-learning module was created by members of Fife's Internet Safety Group in conjunction with Digital Fife.

The aim of this e-learning module is to improve basic awareness of internet safety, giving staff the confidence to discuss internet safety issues with young people and families.

To access the e-learning click on the link below:

[SafetyNet E-learning](#)

Or type <http://safetynet.digitalfife.com/Index.asp?ID=441> into your internet browser.

NB: If you wish to make full use of this resource and view the film clips you need to be able to have sound and access to YouTube. If you are a Fife Council employee this would need to be accessed through Google Chrome.

You can download Google Chrome by clicking [here](#)

Registration is quick and easy and the module should take approximately an hour to complete.

Please print your certificate on completion as evidence of completing this successfully.